

CITY OF PORTSMOUTH, NEW HAMPSHIRE
CABLE AND BROADBAND INTERNET COMMISSION



Wednesday, August 6, 2025 at 5:00 p.m.

Conference Room A

1 Junkins Avenue, Portsmouth, NH 03801

Members of the public also have the option to join the meeting over Zoom.

(*See below for more details)

AGENDA

- I. Call to Order
- II. Approval of the Minutes of the June 25, 2025 Meeting
- III. Review Map and Correlation Reports Generated from Cellular Service Survey Results
- IV. Review Draft Survey for Businesses
- V. Other Business
- VI. Public Comment, if any
- VII. Schedule Next Meeting
- VIII. Adjournment

*Zoom Information:

When: August 6, 2025 05:00 PM Eastern Time (US and Canada)

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/JBDx10tPSuyckOUL6GOfdw>

After registering, you will receive a confirmation email containing information about joining the meeting.

CITY OF PORTSMOUTH, NEW HAMPSHIRE
PORTSMOUTH CABLE AND BROADBAND INTERNET COMMISSION



DRAFT MEETING MINUTES

Wednesday, June 25, 2025 at 5:00 p.m.

Conference Room A, City Hall, 1 Junkins Avenue, Portsmouth, NH

Attendees in Person: Rob Capone (Capone); Jeff Abrams (Abrams); and Gary Lowe (Lowe)

Attendees by Zoom: Luis Rodriguez (Rodriguez) (joined at 5:38 p.m.);

Absent: Amrishi Chicooree

Staff: Suzanne M. Woodland, Deputy City Manager / Regulatory Counsel (DCM);
Stephanie Seacord (Seacord), Public Information Officer

- I. **Call to Order:** The meeting was called to order at 5:10 p.m.
- II. **Approval of the minutes of the April 23, 2025 meeting:** **Motion** by Lowe to accept the minutes of the April 23, 2025 meeting. Capone seconded. All in favor, the motion was approved.
- III. **Review Results of Cellular Service Experience Survey:** The Commission reviewed the survey results with Seacord. Seacord will follow up with several action items including the development of a map showing areas of service complaints and the correlation of complaints to carrier. Discussion included development of the next survey directed to businesses using City business database. Draft of that survey to be reviewed at the next meeting.
- IV. **Other Business:** Next meeting is scheduled for August 6, 2025 at 5:00 p.m.
- V. **Public Comment:** None
- VI. **Adjournment:** **Motion** by Capone, seconded by Lowe to adjourn meeting. All in favor, the motion was approved. Meeting adjourned at 5:48 p.m.

Prepared by: Suzanne M. Woodland

Approved on: